Judicial Information System Committee Meeting February 26, 2021

DECISION POINT – IT Governance Delegation Matrix

MOTION:

- I move that the JISC approve the updated IT Governance Delegation Matrix.

I. BACKGROUND

As part of the JISC-approved modernization and integration, AOC initiated a series of key initiatives in 2009. One of those initiatives was to develop an IT Governance process, a necessary foundation for establishing a consistent process for IT investment decision-making.

In 2010, the JISC approved the IT Governance Framework which resulted in the existing IT Governance process. The process was created through a lengthy collaboration between AOC and a broad group of representatives in the court community, facilitated by Sierra Systems, and based on industry best practices.

The IT Governance process requires requests to move through five stages before they are approved for work: initiation, endorsement, analysis, endorsement confirmation, court level user group recommendation and approval (also known as "schedule") by the JISC or a delegated authority if the request is smaller than a fixed amount.

II. DISCUSSION

The IT Governance Delegation Matrix has not been updated since its inception in 2010. In the intervening years, AOC has successfully managed multiple large replacement projects. Over that time, it became apparent that the dollar value thresholds in the matrix were low, based on actual costs of IT projects, resulting in relatively small projects, that could have been managed at their court level, being raised to the JISC for prioritization. It also became evident that the descriptions of the various types of IT work in the matrix were unnecessarily complex and confusing. The proposed updated delegation matrix raises the dollar thresholds for delegation, simplifies the description of project types, and clarifies the descriptions for parts of the ITG process.

All stakeholder involvement throughout the ITG process (initiate requests, endorsement, endorsement confirmation, and court level user group recommendation and approval) remains unchanged.

PROPOSAL

The JISC should approve the updated IT Governance Delegation Matrix, which increases the delegation thresholds and clarifies the matrix descriptions to reflect actual practices. The threshold for AOC CIO approval is increased to $500,000 and the threshold for State Court Administrator is increased to $1 million.

III. OUTCOME IF NOT PASSED

If the updated IT Governance Delegation Matrix is not approved, the JISC will continue to use the current matrix.